

Town of New Denmark

Procedures for obtaining Administrative and Building Permits

The following permits are the responsibility of the Town Building inspector. Applications may be obtained from the Building Inspector by contacting Beining Building Inspection or by email at scott.beining@gmail.com. An informational permit must be issued by the Town Board prior to obtaining a building permit and should be submitted to the Town Zoning Administrator, Bill Hafs 5 days before the monthly Town meetings (2nd Monday of the month). Please email the Information Permits to hafsbza@yahoo.com. Once approved by the Town, the building inspector will be provided with an approved copy and payment for the building permit will be collected.

Administrative permits are required for the following:

- a.) Repair or remodeling to Agricultural
- b.) Portable buildings or structures.

Building permits are required for the following:

- a.) Commercial buildings including New, additions, alterations, Accessory structures, garages, storage buildings, decks and the like.
- b.) Repairs, remodeling, renovations
- c.) Extensions to replacement of electrical, heating, air conditioning or plumbing
- d.) Moving, relocation of any building including mobile or manufactured homes
- e.) Commercial building site plan review
- f.) Driveway and Culvert permits, It is the owner's responsibility to contact DNR for further information if necessary

The above permits require inspection; the fees are based on Town of New Denmark fee schedule and are valid for **one (1) year**.

Uniform Dwelling Code (UDC) permits are required for the following:

- a.) All new 1 and 2 family dwellings.
- b.) Manufactured homes or modular homes covered by The Dept of Housing and Urban Development.
- c.) Sleeping cabins at campgrounds and or parks

The above permits require the following inspections: Footings, foundations, drain tile, rough framing, rough HVAC, underground plumbing, rough plumbing, plumbing final, temporary, rough and final electrical, energy control final and occupancy. UDC permit fees are based on the Town of New Denmark fee schedule and permit is valid for two (2) years from the date of issue.

For all construction projects please include the following:

Completed information permit, showing compliance with zoning regulations.

- 1.) Two (2) sets of plans, site plan, cross section, (new construction braced wall and energy calculations) when required
- 2.) Erosion control plan, required when land is disturbed.
- 3.) Brown County land use permit within shoreland zoning districts for additions, garages and new construction, etc. Please call Brown County Planning Department 920-448-6480 for additional information.
- 4.) Sanitary Permit

All materials must be submitted and approved with fees paid prior to beginning construction

Mailing Address Only

Beining Building Inspection

6940 Fairview Road, Denmark, WI 54208

Mobile phone, 920-680-3376