

**MINUTES of PLAN COMMISSION MEETING
OCTOBER 14, 2019 @ 6:30 P.M.**

Members Present: Michael Calewarts, Steve Olsen, Kathy Janssen, Keith Brunner, Melissa Trepanier, Bill Krueger, Ralph Witte, Zoning Administrator, Clerk – Michelle Wallerius, Devin Yoder, Brown County Planning. Meeting called to order by Bill Krueger at 6:30 p.m.

PLAN COMMISSION AGENDA

1. Approve Minutes from July 15, 2019 Plan Commission Meeting: Motion by Steve Olsen and seconded by Mike Calewarts to approve Minutes from July 15, 2019. MC.

2. Overview and highlights from Devin Yoder of Brown County Planning regarding the Town's Smart Growth / Comprehensive Plan: Devin Yoder provides recap of the May 7, 2019 Visioning Session. 31 participants with 29 follow ups to the survey received. Top issues noted: 1) Water quality; 2) Rural atmosphere; 3) Infrastructure/roads; 4) Land use. Land use would be the final step of the comprehensive plan. Agenda distributed outlining the top 10 issues raised at the Visioning Session. Devin would propose to begin with revisions to Chapter 1 and would provide a draft to the Plan Commission for review and consideration. This would then be discussed at a future meeting. Next meeting scheduled for **December 10, 2019 at 7 p.m.**

3. Any other business of the Commission may deem appropriate: Attorney Sickel states he will be working on addressing the non-conforming parcels. He would propose either an amendment to the Zoning ordinance to create a new zoning classification such as "Historic non-conforming" or identify parcels which are non-conforming and create a specific ordinance to address these properties moving forward.

Ralph Witte informs the Commission of a few up coming projects. 5268 County Hwy R (ND-146-5 and ND-146-5-1, which consists of 3.3 acres. Applicant looking to create mini-storage units and small office space for businesses. Area zoned for business development use. Jim Oskey is a developer and looking to propose a sub-division of 19 parcels off Rosecrans Road. Would need approval for zoning change and this area is located within the future small lot development for the Town. Proposed plat of subdivision provided to Commission.

Next meeting scheduled for **October 22, 2019 at 7 p.m.** Ralph Witte states he conducted a site inspection of Big Ox Energy and the storm water management system was clean and no issues noted on site. Operation very clean.

Motion by Steve Olsen and seconded by Keith Brunner to adjourn. MC

Prepared by: Michelle Wallerius, Clerk
Approved: